



TRAVEL & LEARN

## Work Placement

Your internship is arranged by Lexema based on your:

- Experience
- CV
- Skills
- Language level
- Agreements with your sending school

### Placement Conditions

- Each participant receives a different workplace.
- Commuting times may vary – this is normal and not a valid complaint.
- Dress formally on the first day and follow the company dress code.

### Communication with Your Company

Save your **company tutor's** contact details.

If you are ill or absent, contact them first – then notify Lexema.

### Working Hours

Typically **30–40 hours/week** depending on sector.

Some industries (such as restaurants) may require **evening or night shifts**.

Punctuality is mandatory.

### Expectations

The first weeks may feel challenging – new language, new routines.

Keep an open mind and be patient.

Participants with lower English levels will start with simpler tasks.



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## Changing Work Placement

- Only possible after a settling-in period.
- Must be discussed with Lexema **before** any action.
- Leaving without a confirmed new placement may affect your Erasmus+ grant.
- Be prepared to work outside the St. Julian's/Sliema area.



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